



Santa Ana Unified School District

BOARD BYLAW NO: 9121

EFFECTIVE: 6/22/2021

SUBJECT: **President**
CATEGORY: Board Bylaws
RESPONSIBLE OFFICE(S): Office of the Superintendent

SCOPE:

The Governing Board shall elect a president from among its members to provide leadership on behalf of the governance team and the educational community it serves. (cf. 9000 – Role of the Board) (cf. 9005 – Governance Standards) (cf. 9100 – Organization)

PROCEDURES AND GENERAL INFORMATION:

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law. (cf. 9320 - Meetings and Notices) (cf. 9321 - Closed Session Purposes and Agendas)
2. Consult with the Superintendent or designee on the preparation of Board meeting agendas. (cf. 9322 - Agenda/Meeting Materials)
3. Call the meeting to order at the appointed time and preside over the meeting.
4. Announce the business to come before the Board in its proper order.
5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act.
6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference.
7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused.
8. Rule on issues of parliamentary procedure.
9. Put motions to a vote, and clearly state the results of the vote. (cf. [9323](#) - Meeting Conduct)

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.



Santa Ana Unified School District

BOARD BYLAW NO: 9121

EFFECTIVE: 6/22/2021

SUBJECT: **President**

CATEGORY: Board Bylaws

RESPONSIBLE OFFICE(S): Office of the Superintendent

The Board President shall perform other duties in accordance with law and Board policy including, but not limited to:

1. Signing all instruments, acts, orders and resolutions necessary to comply with legal requirements and carry out the will of the Board.
2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information.
3. Subject to Board approval, appointing and dissolving all committees. (cf. 9130 – Board Committees)
4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media. (cf. 1112 – Media Relations)
5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels.

The president shall participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

When the president resigns or is absent, the vice president shall perform the president's duties. When both the president and vice president are absent, the clerk shall perform the president's duties. (cf. 9123 - Clerk)



Santa Ana Unified School District

BOARD BYLAW NO: 9121

EFFECTIVE: 6/22/2021

SUBJECT: **President**
CATEGORY: Board Bylaws
RESPONSIBLE OFFICE(S): Office of the Superintendent

IMPLEMENTATION GUIDELINES AND ASSOCIATED DOCUMENTS:

District Policies and Procedures:

Legal Reference:

EDUCATION CODE

35022	President of the board
35143	Annual organizational meetings dates and notice

GOVERNMENT CODE

54950-54963	Ralph M. Brown Act
-------------	--------------------

Management Resources:

CSBA PUBLICATIONS

Call to Order: A Blueprint for Great Board Meetings, 2015

Board Presidents' Handbook, revised 2002

CSBA Professional Governance Standards, 2000

WEB SITES

CSBA: <http://www.csba.org>

ADOPTION AND REVISION HISTORY:

(12/69) 10/00; 6/22/2021